



RESTORATIVE JUSTICE SOCIETY NORTH OKANAGAN

RCMP - Referral (Youth) Procedure

RCMP Referral Procedure

1. Incident happens...
2. Investigating Officer determines suitability for restorative justice (RJ) with regards to the incident with youth admitting responsibility and willingness to face the person(s) harmed
3. Youth must have guardian involvement through this process
4. Referral Package is filled in by the Investigating Officer (Pages 1 – 2 and top of page 3)
5. Investigating Officer diarizes the file and referral for three (3) months

Section 10(4) of the Youth Criminal Justice Act states:

"Any admission, confession or statement accepting responsibility for a given act or omission that is made by a young person as a condition of being dealt with by extrajudicial measures is inadmissible in evidence against any young person in civil or criminal proceedings."

6. Investigating Officer or RJ Executive Director obtains signatures on WILLING TO PARTICIPATE and RELEASE OF INFORMATION from Person Who Caused Harm (PWCH), Person Harmed (PH), and their guardians/supporters, where applicable, on Referral Package (Pages 3 – 4)

Internal procedures within the RCMP Detachment:

- Referral Package is forwarded to Court Liaison Officer (CLO)
- CLO contacts RJ Executive Director by email or telephone
- RJ Executive Director picks up referral package from RCMP Detachment

7. RJ Executive Director assigns RJ Team for Conference (Facilitator, Co-facilitator and Mentor)
8. The RJ Team determines the referral is suitable following pre-conference interviews
9. RJ Team sets Conference date and the Investigating Officer is notified of the date
10. The Conference is hosted by the Restorative Justice Society – North Okanagan
11. RJ Executive Director provides RCMP with copy of Disposition Agreement
12. RJ Executive Director provides RCMP with Final Report on the outcome of the Disposition Agreement
13. RJ Executive Director does a three – six (3-6) month follow-up and closes file
14. RJ Executive Director forwards hard-copy file to RCMP Master File within eighteen – twenty-four (18-24) months from the signing date of the Disposition Agreement

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